

MEETING	Full Council
DATE	3 March 2016
TITLE	Joint Local Development Plan - Amended timetable to be included in the Delivery Agreement
PURPOSE	<p>To report on the amended timetable of the Joint Local Development Plan, in order to:</p> <p>(i) comply with operational arrangements to which both individual Councils agreed in 2010</p> <p>(ii) reflect the situation after the public consultation on the Deposit Plan;</p> <p>(ii) obtain the Council's approval to the amended timetable prior to submitting it to Welsh Government.</p>
RECOMMENDATION	That the Council approves the amended timetable.
AUTHOR	Dafydd W Williams, Head of Regulatory Department
CABINET MEMBER	Cllr Dafydd Meurig

The context of making decisions on documents associated with preparing the Joint Local Development Plan

1. In June 2010, it was resolved that a planning policy service would be provided jointly between the Gwynedd Planning Authority and the Isle of Anglesey County Council Planning Authority. In order to be able to provide a joint planning policy service, it was considered that a Joint Planning Policy Unit and a Joint Planning Policy Committee would be required. This Committee would act as a cross-border body to make decisions on behalf of both Councils at specific times during the process of preparing the Plan.
2. In October 2010, both Councils individually resolved to act upon the decision made in June to create a Joint Planning Policy Committee by:
 - a. implementing the necessary amendments to their constitutions, and

- b. approving a formal agreement between both Councils which details the responsibilities of the Committee and the constitutional, operational and administrative arrangements for it.
3. Under the agreement, which was signed by both Councils individually, the responsibilities of both Councils individually and the responsibilities of the Joint Planning Policy Committee are set out.
4. Under the agreement, the role of the individual Councils is to approve the Delivery Agreement and adopt the Plan. Under the agreement, the role of the Joint Planning Policy Committee is to advise on the Delivery Agreement, advise on the Preferred Strategy document, agree on the Deposit Plan, agree on the focused changes, and finally accept the report of the Inspector prior to submitting it to both Councils individually for approval.
5. Gwynedd Council and the Isle of Anglesey County Council have collaborated since 2011 to prepare a Joint Local Development Plan for the Gwynedd Planning Authority area and the Isle of Anglesey County Council area.

Delivery Agreement - amended timetable

6. The Delivery Agreement notes how and when both Councils will prepare the Joint Local Development Plan. It has taken longer than anticipated in the original Delivery Agreement to go through the statutory steps. The reasons for the slippage include coping with two local elections (Gwynedd Council elections in May 2012 and the Isle of Anglesey County Council elections in May 2013); national planning policy changes which needed to be considered; work to collect and analyse essential evidence which took longer than anticipated. The existing Delivery Agreement was approved by both Councils individually by the end of December 2014. It was supported by Welsh Government in January 2015.
7. A public consultation on the Deposit Plan was conducted during February and March 2015. The table in the current Delivery Agreement identifies an indicative timetable for going through the steps after the public consultation. It was not possible to provide a final timetable until such time as it was possible to register and start to analyse the observations received during the public consultation period.
8. In accordance with the Regulations regarding preparing local development plans, local planning authorities are required to review their Delivery Agreements regularly in order to e.g. ensure that the timetable is current.
9. The Joint Local Development Plan Panel was notified about the amended timetable when it met in June 2015. Membership of the Panel is the same as the membership of the Joint Planning Policy Committee. Edition 5 of the Local Development Plan Newsletter provided information about the amended timetable. The Newsletter was

sent to specific and general stakeholders as well as individuals and organisations on the contacts list. A copy can be viewed on both Councils' website at: <https://www.gwynedd.llyw.cymru/cy/Cyngor/Dogfennau-Cyngor/Strategaethau-a-pholisiau/Cynllunio-ac-amgylchedd/Polisi-cynllunio/Newyddlenni/Newyddlen-Gorffennaf-2015.pdf>. Members of Gwynedd Council's Cabinet and members of the Isle of Anglesey County Council Executive Committee received information about the timetable during November 2015.

10. In accordance with the agreement between both Councils, the Joint Planning Policy Committee considered the amended timetable at its meeting on 29 January 2016. The Joint Planning Policy Committee resolved to recommend that both Councils individually approved the amended timetable seen in **Appendix I to this report**. Therefore, it is emphasised that the only purpose of this report is to seek the approval of the Full Council (in accordance with the requirements of the relevant regulations) to the amended timetable to prepare the Plan.
11. A similar report will be considered by the Isle of Anglesey County Council on 10 March 2016.
12. After the Councils have approved the amended timetable the Delivery Agreement will be amended accordingly and sent to Welsh Government for its support. The amended Delivery Agreement and the Welsh Government letter will then be placed on the websites of both Councils.

Implementing other decisions made by the Joint Planning Policy Committee

13. In accordance with the agreement between both Councils, the Joint Planning Policy Committee resolved to approve:
 - (i)
 - a. Responses to the observations received during the public consultation period about the Deposit Plan
 - b. Focused Changes to the Deposit Plan
 - c. Minor Amendments to the Deposit Plan.
 - (ii) submitting the Plan and an appendix of focused changes to Welsh Government for examination
 - (iii) publishing focused changes for public consultation.
14. In accordance with the decision of the Joint Planning Policy Committee on 29 January 2016, a public consultation about a schedule of Focused Changes has started since 25 February 2016. The public consultation period will end on 13 April 2016. The observations received about the Focused Changes will be registered and a complete copy of every observation will be sent to the Inspector appointed to conduct a Public Examination of the Plan.

15. The Programme Officer for the Public Inquiry of the Plan has been appointed. The Officer is now creating a hard copy and electronic Library for the Examination; is discussing the requirements of the Planning Inspectorate in terms of the location of an office for the Inspector and Public Hearings sessions; is collecting stationery e.g. headed paper with contact details already included.
16. A Service Level Agreement with the Planning Inspectorate has been signed by the Joint Planning Policy Unit (on behalf of both Councils) and the Planning Inspectorate.
17. The Joint Planning Policy Unit is currently completing documents required for submission to Welsh Government and the Planning Inspectorate.
18. The Planning Inspectorate has identified an Inspector to lead the Public Examination of the Plan and two hard copies of the Deposit Plan were sent to the Planning Inspectorate in order for the Inspector and an assistant to start familiarising themselves with its content. The Planning Inspectorate will announce the name of the Inspector and any assistant during March 2016.
19. The Planning Inspectorate and Welsh Government have notified us of how many hard copies of the Topic Papers and the Background Papers they will require. Work to print plenty of hard copies is underway.
20. The aim is to provide the necessary material to the Planning Inspectorate and Welsh Government during the week commencing 7 March 2016 in order to complete the submission process.

Recommendation

21. That the Council approves the amended timetable seen in Appendix I to prepare the Joint Local Development Plan in order to comply with legislative requirements.

APPENDIX I Amended timetable for preparing the Joint Local Development Plan

Step in the preparation process		Timetable in the current Delivery Agreement	Amended Timetable
1.	Preparing and publishing the final Delivery Agreement (<i>Regulation 5 - 10</i>)	January - November 2011	not applicable
2.	Review and develop the evidence base	January 2011 - October 2012	not applicable
3.	Pre-deposit participation – preparing the pre-Deposit documents that will outline the main aims and preferred strategy (<i>Regulation 14</i>). This will not be a full draft of the Joint LDP	January 2011 - October 2012	not applicable
4.	Pre-deposit Consultation – a period of 6 weeks (<i>Regulation 15</i>). Formal consultation on the pre-Deposit documents and the sustainability appraisal report	May - June 2013	not applicable
5.	Participation – further develop the evidence base and prepare the Deposit Joint LDP (full draft plan) which is based on the evidence base, including the response to the pre-deposit documents	July 2013 – December 2014	not applicable

6.	Place the Joint LDP and associated documents on deposit – consultation period of 6 weeks (<i>Regulation 17</i>)	February 2015 – March 2015	not applicable
7.	Consideration of comments about the Deposit Joint LDP (<i>Regulations 18 & 19</i>)	April 2015 - November 2015	April 2015 - December 2015
8.	Publish observations regarding alternative sites and consultations upon them – a period of 6 weeks (<i>Regulations 20 & 21</i>)	June - July 2015	No longer required
9.	Submit the Joint LDP to Welsh Government for Public Examination (<i>Regulation 22</i>)	December 2015	February 2016
10.	Independent Public Examination (<i>Regulation 23</i>)	April 2016	February 2016 - January 2017
11.	Publishing the Inspector's Report (<i>Regulation 24</i>)	October 2016	January 2017
12.	Adoption of the Joint LDP (<i>Regulation 25</i>)	December 2016	February 2017
13.	Monitoring and Reviewing	Annual report	Annual report